



ArtSafe Protocols for Variety Theatre while in the TPI Studio Space:

This is the ArtSafe plan for Variety Theatre's fall 2020 virtual production of *Light the Lights*. The majority of rehearsals will be held virtually, with limited rehearsals and recording sessions held in-person at a limited capacity (no more than 10 people in the space at once). The show will air virtually, without live performances or in-person audience.

The following protocols have been put in place to ensure the safety of cast and crew members when rehearsing and/or filming in our studio, located at 10866 Midwest Industrial Blvd, St. Louis, MO 63132.

1. Daily check-in protocols:
 - a. All check-in procedures will be contactless.
 - b. Before arriving at TPI, each individual must fill out the online health screening, which can be found here: <https://varietystl.org/content/health-screening-questionnaire-perf-arts>
 - c. All cast and crew members will be required to enter the building through the designated entrance (back door that leads directly into the studio).
 - d. Once at TPI, each individual will call Joy Addler so that a member of Stage Management can meet them at the door to take their temperature (contactless) with a forehead thermometer.
 - Individuals with a temperature above 99.5 degrees F will not be permitted to enter the facility.
 - e. All individuals must wear a mask during temperature checks and while entering the studio.
 - f. If someone presents/reports symptoms in their check-in, they will not be permitted to enter the facility. This information will be recorded and Variety will consult the CDC guidelines on how to proceed based on the situation (quarantining, contact tracing, etc.).
2. Masks will be required at all times when entering/exiting/moving about the studio.
 - a. Masks may be removed inside only if proper distancing can be maintained by all individuals (for streaming/filming, while sitting at control center, etc.).
 - b. All common areas (bathrooms, kitchens, hallways, entrances/exits, etc.) require that masks be worn by all parties at all times.
 - c. In the event that someone forgets/misplaces their mask, Stage Management has disposable masks available for use.
3. Hallway and common area considerations
 - a. Masks will be required in hallways and common areas at all times.
 - b. Sanitization stations will be placed at regular intervals in all hallways and common areas.
 - This includes hand sanitizer and sanitizing wipes throughout the building.



4. In-studio protocols:
 - a. Cast and crew will only be permitted in the studio on a scheduled basis and once they have completed all check-in procedures listed above.
 - b. Masks will be required at all times while moving throughout the studio, or when leaving the studio to use common areas (restrooms, kitchen, etc.).
 - c. All surfaces within the studio and common areas will be sanitized on a regular basis by Stage Management- prior to each session, at the end of each break, and prior to leaving the studio each day. This will be tracked on a daily checklist to ensure that all sanitization protocols are being followed daily.
5. Ventilation and air quality precautions:
 - a. TPI has an air cleansing system installed that cleans and replaces the air within the building each evening. They have agreed to continue running this system while we are utilizing their space.
6. Reporting symptoms:
 - a. If anyone that attends an in-person session shows any COVID symptoms, has contact with someone that shows symptoms, tests positive for COVID, has contact with someone who tests positive, or is advised by a medical professional to quarantine, they will report that information to Variety immediately.
 - The point person for this will be Joy Addler, Performing Arts Manager, who can be reached at joy@varietystl.org or (954) 652-8388.
 - If this should occur, Joy will implement proper contact tracing protocols, and any in-person rehearsals within 14 days of that point will be switched to 100% virtual.